

Position Title: General Counsel **Organization:** Future Leaders Inc. (Nonprofit) **Location:** [Chicago, IL] (Remote/Hybrid Options May Apply) **Reports To:** Chief Executive Officer (CEO) and President **Board Participation:** This position may be extended an opportunity to serve as a non-voting member of the Board of Directors.

Position Overview:

Future Leaders Inc. is a nonprofit committed to transforming education and self-development through innovative programs and digital tools. We seek a seasoned General Counsel who will spearhead all legal affairs, ensure compliance with applicable laws and regulations, manage litigation and contracts, and foster constructive relationships with specialist attorneys. This role is not just crucial, but also highly collaborative, working with other departments and external counsel to protect the organization's interests and support its strategic growth, including potential board-level involvement.

Key Responsibilities:

- **Legal Strategy & Risk Management:**
 - Develop and implement legal strategies that support the organization's mission and mitigate risks.
 - Advise on and manage litigation, contracts, regulatory compliance, and intellectual property issues.
- **Compliance & Policy Development:**
 - Ensure that organizational policies and procedures comply with federal, state, and local laws relevant to nonprofit operations.
 - Oversee audits and compliance reviews and advise senior management on risk mitigation.
- **Board and Stakeholder Collaboration:**
 - Provide legal advice and recommendations to the CEO, Board of Directors, and senior management.
 - Served as a liaison with external counsel and specialist attorneys on complex legal matters.
- **Contract & Transaction Management:**
 - Draft, review, and negotiate various contracts and agreements, safeguarding the organization's interests.
- **Strategic Oversight:**
 - Work collaboratively with other departments to address legal issues in digital initiatives, educational programming, and statewide expansion strategies.
 - Update and maintain legal documentation to support funding, collaboration, and regulatory needs.

Qualifications:

- Juris Doctor (JD) degree from an accredited law school.
- Admission to practice law in the relevant jurisdiction.

- A minimum of 5–7 years of legal experience, preferably within nonprofit, education, or commercial sectors.
- Proven experience managing legal risk, litigation, contracts, and compliance issues.
- Demonstrated ability to collaborate effectively with specialist attorneys and cross-functional teams.
- Excellent analytical, strategic thinking, and communication skills.
- Experience advising senior leadership and serving on boards is a plus.

Industry Standard Salary Range (Nonprofit):

Approximately **\$90,000 – \$150,000 annually (depending** on experience, location, and organization size).

This comprehensive description ensures that potential applicants understand the critical nature of the role, its strategic importance at Future Leaders Inc. as a key player in our legal and compliance strategy, and the exciting opportunity to influence the organization at the board level. It also clearly outlines the legal expertise required and the collaborative environment where working with specialist attorneys is integral to success.

[Read Full Job Description & Salary Details | Submit Your CV/Resume](#)

Feel free to adjust any details as needed. Let me know if you have further modifications or additional positions to cover!